



Date Received:

UMBRELLA FAMILY AND CHILD CENTRES OF HAMILTON

27 Jessica Street, Hamilton, Ontario, L8W 4A1 Tel: 905-312-9836 Fax: 905-312-8738 Web: www.umbrellafamily.com

Employment Application Form

Which position are you interested in?

Assistant/ECA

ECE - Must have valid Ontario ECE diploma or equivalency from the AECEO

Supply

Cook

Please print and complete in full

Name: _____

Address: _____
Street _____

City _____ Province _____ Postal Code _____

Telephone: _____ Email: _____

Are you prepared to work in any centre in the Umbrella? Yes No
If No, state locations _____

Are you available Monday to Friday and during normal centre hours? Yes No

Have you worked for us before? Yes No
If yes, when? _____

Are you related to anyone who is employed within the Umbrella Family? Yes No
If yes, please indicate name and relationship _____

Are you legally entitled to work in Canada? Yes No

Have you ever been convicted of a criminal offence related to the position applied for and for which you have not been pardoned? Yes No

If hired, do you have reliable means of transportation to get to work? Yes No



Educational Background

Years Completed	Secondary School				Undergraduate College/University				Graduate/ Professional			
	9	10	11	12	1	2	3	4	1	2	3	4
Diploma/Degree												
Describe course of study												
Describe any specialized training												
List any awards or honours												

Prior Work History (List in order, last or present employer first)

Dates		Name of Employer	Name of Supervisor	Reason for Leaving
From	To			
		Telephone Number	Title	
Describe in brief the work you did...				

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Describe in brief the work you did...				

May we contact the employers listed above? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate which one(s) you do not wish us to contact: _____



Personal References

Give the names of at least three persons who can supply information pertinent to your job performance (excluding relatives).

Name and Occupation	Address	Phone Number
1		
2		
3		

Work related skills: Describe any of your work related skills, experience or training that relate to the position being applied for:

Personal interests and activities - (civic, athletic, volunteer)

For Additional Employment Information, please attach a copy of your resume.

PLEASE READ CAREFULLY

I hereby declare that the foregoing information is true and complete to my knowledge. I understand that a false statement may disqualify me from employment and shall be considered sufficient cause for dismissal.

Signature: _____ Date: _____

The Undersigned consents to the obtaining of such reference checks, personal or background checks as the Umbrella Family and Child Centres of Hamilton may require in connection with your employment. All positions require criminal background check be completed. It is understood that the various checks referred to are for employment purposes only.

Signature: _____ Date: _____

Thank you for completing this application form and for your interest in working for the Umbrella Family and Child Centres of Hamilton. The information you provide in this application will be treated in a confidential manner and used only for the purposes of assessing your qualifications for employment.

Interviewed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reference Job No. _____
Hired:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date of Hire: _____